Joint Rules for conducting business between the two Branches of the City Council —

1. All Messages between the two Branches of the City Council shall be sent by a Member and shall be in writing except those announcing adjournments which may be verbal and except in the case where a convention is to be formed of the Members of both branches. —

2 Where a Message is sent from one Branch to the other it shall be received by the President of the Branch to which it is sent rising from his Seat and during the time all other proceedings shall be suspended

3d In all Joint committees or committees of conference the member first named in the Branch in which the motion for appointing such committee has originated shall be the chairman & shall have authority to convene the Same —

4th In all Joint committees the Report Bill or Resolution of the Same may be amended in the Branch to which it was reported, or referred back by said Branch to the committee with or without instruction, but no report bill or Resolution shall be referred back to the Joint committee if it shall have passed the Branch to which it was reported without the concurrence of said Branch

5th When a Reported bill or Resolution made by a Joint committee shall be negatived by the Branch to which it was reported and not concurred in by the other Branch, the dissenting Branch cannot refer back to said committee but may ask a reconsideration or propose a Committee of Conference —

6th When any Bill Resolution or Report shall be referred to a committee of conference the said committee shall be at liberty to consider & report on the subject as in cases referred originally to Committees —

7th In all cases where these Rules are not applicable the parliamentary usage existing for determining like cases in Congress shall be observed by the Branches and wherever a difference may arise between the Branches it shall be determined by a committee of conference —

8th All Bills and resolutions after having passed the two Branches before being presented to the mayor shall be signed by the President of the first branch & then by the President of the Second Branch

9th When a Bill or Resolution shall have passed the two Branches the Same shall be presented to the Mayor by the President of the Branch in which such bill or Resolution has originated who shall endorse thereon the time of its presenting it that it may be known whether the Same is approved of or returned within the five days specified in the act of Incorporation —