the commissioners. Here we see, then, first a subject or class arrangement (notarial), then a chronological (1866) and lastly an alphabetical (Adams).

In the second subdivision of commissions we have those of the officers of state institutions. These commissions are arranged first by the name of the institution (College for the Blind), and then by the name of the commissioner (Adams). No account is taken of the year of appointment.

The largest series in the governor's office is that of correspondence. This series in Iowa has been arranged first by subject and the further subdivisions run by subject, year or name as the material seems to require. Table III illustrates four typical classifications of this series.

TABLE III.

GOVERNOR'S OFFICE

SUBDIVISIONS.[23]

II. CORRESPONDENCE	Appointments	Commissioner of Deeds	Alabama	Adams, James
	Criminal Cases	Adams, James		
	Transportation	Railroads	1856	
		Waterways	1851	
	Temperance	1858		

Under the subdivision of appointments we find the most detailed type. This correspondence is arranged first by the office, in this case that of commissioner of deeds, second by the year of appointment, then by the state for which the commissioner is appointed and lastly by the name of the commissioner.

In the subdivision of the correspondence concerning criminal cases, we have a purely alphabetical arrangement by the name of the criminal, all papers pertaining to each case being kept together.

[23]Stiles, C. C., Public Archives of Iowa, ANNALS OF IOWA, Vol. X, pp. 179, 187, October, 1911.