MUSTER AND DESCRIPTIVE ROLL—Continued.

No.	NAMES. (The names of the commissioned officers accompanying each detachment to be written at the head of the roll of such detachment, and the names of the enlisted men composing it to follow in *alphabetical* order.)	RANK.	DESCRIPTION. Where born: Town, County, or Province.	Where born: State, Empire, or Kingdom.	Age.	Occupation.	Enlisted: When.	Enlisted: Where. (Town and State.)	Enlisted: By whom.	Enlisted: Period.	Eyes.	Hair.	Complexion.	Height: Feet.	Height: Inches.	Mustered into Service (See Note 7): When.	Mustered into Service: Where.	Mustered into Service: By whom.	Last Paid: By paymaster.	Last Paid: To what time.	Bounty: Paid. Dolls.	Bounty: Due. Dolls.	Clothing Account: Date of last settlement.	Clothing Account: Total money value of clothing drawn since last settlement.	Date of first muster.	NAMES. (This column to be filled up by the officer in command of the detachment, or by the commanding officer of the post when no commissioned officer accompanies it, and to include only the names of those *present* on the day of arrival at the post or Regiment.)	Letters of Companies to which assigned.	NOTES. 1.—The command exercised by any officer accompanying the detachment, with the date of assuming or being relieved therefrom, and the names of the officers relieved, to be stated. 2.—The date and place of all deaths, transfers, discharges, desertions, and apprehensions, to be noted; also any other information which may be necessary or useful for the records of the Adjutant General's Office. REMARKS.

Adjutant General's Office
Washington D.C. January 1869
A correct Abstract from the records on file in this Office
Thos. S. McMurtrie
A. Adjutant General

For the Adjutant General of Virginia

RECAPITULATION. (To be filled up by the Commander of the Detachment after the arrival of the Recruits at the post.)	Commissioned Officers.	Sergeants.	Corporals.	Musicians.	Recruits.			Total Commissioned.	Total Enlisted.	Aggregate.
PRESENT: For duty										
PRESENT: Sick										
PRESENT: In arrest or confinement										
ABSENT: Left sick on the march										
ABSENT: In arrest or confinement										
STRENGTH—PRESENT AND ABSENT										
ALTERATIONS ON THE MARCH: Discharged										
ALTERATIONS ON THE MARCH: Transferred										
ALTERATIONS ON THE MARCH: Died										
ALTERATIONS ON THE MARCH: Deserted										
ALTERATIONS ON THE MARCH: Apprehended										

[A. G. O., No. 60 and 61, and Muster-in-Roll for Recruits for old Volunteer Regiments—First.

I CERTIFY, on honor, that this "Recapitulation," and the "Remarks" set opposite the names of this Detachment of Recruits by me, are correct.

STATION: Portsmouth, Virginia.

DATE: March 7 1864.

p. sig.) Dexter E. Clapp
Captain 148th N. Y. Volunteers
Commanding the ~~Detachment~~.

RECORD OF EVENTS WHICH MAY BE USEFUL FOR FUTURE REFERENCE AT THE ADJUTANT GENERAL'S OFFICE.

I CERTIFY, ON HONOR, that this Muster and Descriptive Roll is correct, and that it exhibits the true statement of this Detachment of _____

STATION: _____

DATE: _____

_____
Superintendent.

THIS Detachment of _____ has been minutely inspected this _____ day of _____ 186 , by the undersigned, and the Surgeon of the _____ agreeably to Regulations; and the _____ are found to be _____

STATION: _____

DATE: _____

_____
Commanding

NOTE 3.—The commanding officer of the Post or Regiment, after stating the result of the inspection, and referring to the report of the Board of Inspectors, (should it have been found necessary to organize such Board), will add to his certificate such general remarks relative to the appearance, quality, &c., of the recruits, as, in his judgment, the facts may justify. He will also make out and retain a correct copy of this Muster and Descriptive Roll for the information of company commanders, and forward the original Roll, without delay, to the Adjutant General's Office.

NOTE 4.—Three copies of this Roll should be made out when used as a Muster and Descriptive Roll, (when used as a Muster-in-Roll, see Note 6),—one to be retained by the Superintendent, one to be sent immediately to the Adjutant General, and the third to accompany the Detachment, and to be disposed of as directed in Note 3.

NOTE 5.—Men belonging to different Regiments will not, under any circumstances, be put upon the same Roll.

NOTE 6.—This blank will be used for mustering in Volunteers for old Regiments, as well as for Muster and Descriptive Rolls for both Regulars and Volunteers. When used as Muster-in-Rolls, the mustering officer will add to his certificate that the men have been duly mustered in, in accordance with the Mustering Regulations, and distribute the 4 copies as required for Muster-in-Rolls.

NOTE 7.—The columns under "Mustered into Service" will be left blank for men enlisted in the Regular Army.