

THE CHIEF ENGINEER at each end will have general charge of all construction  
except accidents, which latter they will look after only in the absence of the  
Inspector of Construction. They will see that all work is done in accordance  
with the plans and with the instructions of the Resident Engineer and Assistant  
Engineers. When instructions involving changes from the plans and specifications  
are issued they should be in writing as far as possible; when issued verbally they  
should be properly confirmed as soon as possible thereafter. They should  
each have duplicate letter books for making special reports as matters not covered  
by the usual daily reports or to which special attention needs to be called.  
They should see that all the necessary lines and grades are established by  
the Alignment Corps sufficiently ahead of the work so that there will be no delay  
from this cause, and give as much notice as possible, preferably through the  
Assistant Engineer of Construction, to the Assistant Engineer of Alignment of  
what is required. In cases of necessity, they will make their requests directly  
to the Chief of Party covering their section.  
They will inform themselves carefully as to the requirements of the plans  
and specifications, and, also, particularly, in regard to the office and cost  
records. The Company is expending a great deal of money in an effort to have  
the most complete records of every phase of this work, and to that end is employ-  
ing a very liberal number of men in the engineering department. All concerned  
should heartily appreciate this spirit and every man should earnestly cooperate  
to make all reports and records complete and accurate. In making a man's work  
accountable weight will be given to his ability to make full, intelligent, and  
accurate reports at all times.  
They should look ahead and see that a sufficient supply of construction and  
materials is kept on hand, and that all right places are  
taken out ahead of the construction; they should be familiar with the location  
of all rights made for the purpose by the Alignment Corps. If necessary, they  
should see that the work is done in accordance with the plans and specifications,  
and that there seems to be any possibility of delay from  
this cause, call the attention of the Resident Engineer to the matter.  
THE DAY EXCAVATION INSPECTORS will see all necessary reports in regard to  
the excavation, and give all lines and grades reported in the books as before.