REGARDING CUPOLA ON MAIN BUILDING

After discussing the need of repairs to the cupola of the main building, and the possibility of its being a menace, it was decided to refer the matter to the Superintendent, with the request that he confer with Mr. Palmer and the Buildings Engineer, and report to the Board at its next meeting.

REGARDING RATIO OF NURSES AND PATIENTS

The meager ratio of nurses to the number of patients in the institution was a subject of concern, and after discussing the matter, the situation was referred to Mr. Galvin, who volunteered to take up with Dr. Ward the possibility of having 20 nurses from the C W A assigned to the Baltimore City Hospitals.

COMMITTEE FOR CONSULTATION IN MEDICAL MATTERS

Mr. Galvin felt that there should be a Medical Advisory Board consisting of:

Dean of the Medical School of the Johns Hopkins Hospital
Dean of the Medical School of the University of Maryland Hospital
President of the Board of Supervisors of City Charities
Director of the Health Department in the City of Baltimore
Superintendent of the Baltimore City Hospitals,
Chief of service of the four following services:

Medicine
Surgery
Obstetrics
Pediatrics

and upon motion, duly seconded, it was decided that the above Committee be constituted as a "Medical Advisory Board" having charge of the professional administration of the Baltimore City Hospitals and that all changes in the staff and nursing personnel be through this Committee, in making their reports on the professional side of the hospital direct to the Board of Supervisors of City Charities, the date to be determined by the Board.

HORSES AND MULE FOR B. C. H.

The disposal of three horses and the purchase of a mule team for the farm was left to the judgment of the Superintendent, Mr. McMillin.

PHOTOGRAPHIC EQUIPMENT AND NEW RECORD SYSTEM APPROVED

The Board approved the recommendation that provision be made for an adequate photographic equipment for the use of the various departments, also the establishment of a unit record system and new nomenclature of disease.

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REGARDING APPRO-PRIATIONS

The matter of appropriations and the probable deficit for the year in several divisions, after being carefully discussed, was referred to the Baltimore City Hospitals Committee and the Superintendent, with the request that they confer with the Mayor for his advice.

REGARDING EXPANSION OF LAUNDRY

The expansion of the laundry, and the possibility of using the old power house was considered, and referred to the Superintendent for additional data.

LOCATION OF PIG PENS

A change in the location of the pig pens as recommended by the Superintendent was approved by the Board.

REGARDING QUARTERS FOR MR. MCMILLIN

The unsatisfactory quarters occupied by the Superintendent was given careful consideration, and referred to the Baltimore City Hospitals Committee who, in consultation with Mr. Palmer, was given power to act.

SALARY FOR NEW SECRETARY

Dr. Walker stated that Mr. Towers, Mr. Galvin and he conferred with the Mayor regarding the salary of the new Secretary, and recommended $6,000 per year, that the Mayor was sympathetic, but that the final decision rested with the Board of Estimates.

SPECIFICATIONS FOR NEW SECRETARY

The specifications for the new Secretary were discussed and, on motion, it was decided that the Acting Chairman be empowered to name a Committee of Three to take up the matter with the City Service Commission with a view to determining the requirements.

MR. GRASTY IN AUTHORITY AND CONTROL

On motion of Dr. Walker, seconded by Mr. Katz, it was decided for the good of the service in order to maintain the high morale of the Department, and to avoid all possibility of conflict of authority between Mr. Grasty and his successor during their dual relationship, that Mr. Grasty should have complete control and authority and that all responsibility of the City Offices shall rest entirely upon Mr. Grasty's shoulders until he is retired from the Department by the Ruling of the Pension Bureau and City Service Commission.

ADJOURN

There being no further business, the meeting adjourned.

Nathaniel G. Grasty
Secretary

ROLL NO.2 MS. 1866
MINUTES OF THE BOARD OF TRUSTEES OF THE POOR FOR BALTIMORE CITY AND COUNTY AND BOARD MINUTES OF SUBSEQUENT AGENCIES
MARYLAND HISTORICAL SOCIETY