=propriations, the particular purposes for which they were drawn, and the cause of the deficiency, and an estimate of the amount that will be necessary to complete the object of the appropriation; he shall examine into and certify the sufficiency of all bonds required to be taken by the Mayor; he shall examine and certify to the correctness of all pay=rolls, and salaries of all officers of every grade, affidavits be=ing made in all cases where required, before the Magistrate appointed by the City, within the district where said parties reside, or may be stationed for the time being, before said pay=rolls are submitted for settlement.

Sec. 5. And be it enacted and ordained, that said Comptroller shall have au=thority to appoint a Clerk, who shall receive an annual salary of one thousand dol=lars, and shall perform such duties as may be required of him by the Comptroller.

Sec. 6. And be it enacted and ordained, that the Comptroller shall keep a well bound record book, and have therein recorded all deeds and leases made to the City, or sufficient extracts from such deeds and leases as will fully explain the same; and also all contracts and agreements made in relation to the property of the city, the re=cords in said record book to be written on every other page, so that the page oppo=site the record may be left blank for any remarks that may be necessary to be made in regard to the disposition of said property. The said record book shall also have an alphabetical index made for more easy reference to said deeds, leases, contracts and agreements.

Sec. 7. And be it enacted and ordained, that the Comptroller be author=ized to represent the city in all cases where damage has or may occur from fire to any property of the corporation, which may have been insured, and that any mo=nies that may be awarded to the city by reason of loss from fire, be paid into the